* **Reference/Source:** Harvard reference where the information came from

International Narcotics Control Board, 1999, ‘How the UN works’, accessed 1 October 1999, <http://www.incb.org>

* **Summary:** What did it say briefly
* **Bias:** Was it one sides or did it represent both sides of issue
* **Reliability:** Can the source be trusted, is it reliable
* **Currency:** Is the information current or is it from a long time ago, does it matter
* **New Ideas:** What new things did you find out
* **Capability:** Does the article increase your learning in your chosen capability

Literacy, Numeracy, ICT, Critical and Creative Thinking, Intercultural Understanding, Ethical Understanding, Personal & Social Understanding.

* **Usefulness:** Was the source useful and why/how – where will you use the info